

# Chhattisgarh Tourism Board, Raipur

Paryatan Bhawan, Indira Gandhi Marg, Raipur, Chhattisgarh-492006

Tel: [0771-4028634](tel:0771-4028634), [4066415](tel:0771-4066415), Fax: 0771-4066425, e-mail: [visitcg@gmail.com](mailto:visitcg@gmail.com)

## REGISTRATION FORM – PART II

GENERAL INSTRUCTION FOR REGISTRATION OF HOTEL/MOTAL/RESORT/RESTAURANT/TRAVEL AGENCY / TOUR OPERATORS/ WATER/ AMUSEMENT PARK WITH CHATTISGARH TOURISM BOARD:

- 1) Part I is filled up for the proposed hotel/motel/resort/restaurant/travel agency/ Tour Operators/ water/ amusement park, existing hotelier /motel/resort/restaurant/travel agency / Tour Operators/ water/ amusement park should fill up only Part II of the registration form. Every applicant should get Temporary Registered through filing Part I which shall be in force till commencement of business. Permanent registration in Part II should filed within 6 month from the date of commencement of business.
- 2) Applicant has to pay Rs.1000/-(rupees One Thousand Only) as processing fees, through Banker's cheque/ Demand Draft payable to M.D., Chattisgarh Tourism Board only at the time of temporary registration. No fees will be paid at the time of permanent registration.
- 3) In case of temporary registration Applicant shall get acknowledgement with registration no. within 5 days from the receipt of the form. Registration Certificate will be issued after permanent registration within 7 days from the date of receipt of the form.
- 4) Ones the enterprise start business, they shall file Part-II and form filed in Part – I will become invalied.
- 5) In case of any change in the information with regards of address, investment or anything, at any point of time, please inform the details within 3 month to the CTB.
- 6) In case of change or addition of services at any point of time, please inform the same in writing within three month of the change.
- 7) Write / Type in block ( Capital ) letters only.
- 8) Leave one blank box after each word.
- 9) Fill up whichever is applicable.
- 10) Two copy of the registration form Part – 2 should be filled.

Form No. \_\_\_\_\_

### FOR OFFICE USE ONLY

Date of receipt :

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Date of Issue :

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Permanent Registration No. :

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( First one box for catogery of service, next two boxes are for district code, next five boxes are for registration no. )

Category of Enterprises :

(Hotel/Motel/ Resort -1, Restaurant – 2, Travel Agency/ Tour Operators – 3,  
Water/ Amusement Park - 4)

Hotel – Star 1 to 5

Temporary Registration No.

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Date of Issue :

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**Seal & Signature of Official**

Form No. \_\_\_\_\_



8. Category of Enterprises:

(Hotel/Motel/ Resort -1, Restaurant – 2, Travel Agency/ Tour Operators – 3, Water- Amusement Park - 4 )

Hotel – Star 1 to 5

9. Whether the unit is franchisee  
( Yes -1, No – 2)

10. In case of Hotel/ Motel/Resort/ Water/ Amusement Park : Facility Available -

Total Land Area in Sq. ft	
Total Construction Area in sq. ft	
No. of Stories	
Total No of Rooms – Deluxe	
Total No of Rooms – Other	
Restaurant – no. of strength	
Banquet Hall in sq. ft.	
Bar in sq. ft.	
Swimming Pool & Gym Area in sq. ft.	
Lawn Area in sq. ft.	
Parking Area in sq. ft.	
Power Available (in HP)	
Water Availability ( Own/ Corporation )	

11. In case of Restaurant : Facility Available -

Total Land Area in Sq. ft	
Total Construction Area in sq. ft	
No . of Stories	
Banquet Hall in sq. ft.	
Bar in sq. ft.	
Swimming Pool & Gym Area in sq. ft.	
Lawn Area in sq. ft.	
Parking Area in sq. ft.	
Power Available ( in HP)	
Water Availability ( Own/ Corporation )	

12. In case of Travel Agency/ Tour Operators : Details of Vehicle -

Total no. of Vehicle A Segment	
Total no. of Vehicle B Segment	
Total no. of Vehicle C Segment	
Total No. of Vehicle ( A+ B+C)	
Total No. of Vehicle attached with hotels	
Total no. of Vehicle attached with Railway Station	
Total no. of Vehicle attached with Airport	
Total no. of Vehicle used in taxi Cota	

13. Investment in case of Hotel/ Motel/ Resort/ Water/ Amusement Park : ( Rs. in Lacs )

Land ( Owned/ Rental/ Leased) Rs. ....

Cost of building Rs. ....

Cost of furniture & fixture Rs. ....

Equipment & Machinery Rs. ....

Other Capital Expenses Rs. ....

T O T A L Rs. ....

14. investment in case of restaurant

Land ( Owned/ Rental/ Leased) Rs. ....

Cost of building Rs. ....

Cost of furniture & fixture Rs. ....

Equipment & Machinery Rs. ....

Other Capital Expenses Rs. ....

T O T A L Rs. ....

15. investment in case of travel agency / Tour Operators

Total Cost of Vehicle Rs. ....

16. Means of Finance

Own Investment

Bank Finance                      Term Loan

   Working Capital

T O T A L

Name of Bank ..... Address .....

17. Details regarding employment :-

Staff	Local		Outsider		Total	
	Male	Female	Male	Female	Male	Female
Managerial						
Supervisery						
Workers						

UNDERTAKING

I,.....(applicant on behalf of the unit), do solely declare that the informations furnished by me above, is true and correct to the best of my knowledge and in case it is found false, Chhattisgarh Tourism Board may feel free to deny/cancel the registration.

Signature of the Applicant  
(With Seal)

**Chhattisgarh Tourism Board, Raipur**

Paryatan Bhawan, Indira Gandhi Marg, Raipur, Chhattisgarh-492006

Tel:0771-4028634,4066415, Fax: 0771-4066425, e-mail: [tourism@cg.nic.in](mailto:tourism@cg.nic.in)

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Form No. :

**ACKNOWLEDGEMENT OF PERMANENT REGISTRATION**

Mr..... (Prop/Partner/Director) of M/s

.....,

has filed the application for registration of their Hotel/ Motel/Resort/ Restaurant/ Travel Agency/ Water / Amusement Park, set up at

.....  
.....

and commenced its activity from....., vide their temporary application in Part - I

No. .... Dated .....

DATE OF ISSUE

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Category of Enterprises:

(Hotel/Motel/ Resort -1, Restaurant – 2, Travel Agency – 3, Water/ Amusement Park - 4 )

Hotel – Star 1 to 5

**Permanent Registration No.**

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( First one box for catogery of service, next two boxes are for district code, next five boxes are for registration no. )

**Date :**

**Seal & Signature of Official**